



Southern Lehigh School District

Board of School Directors Meeting

September 10, 2012

The first regular monthly meeting of the Board of School Directors of the School District of Southern Lehigh was held at 7:30 p.m. on the above date (September 10, 2012) at Southern Lehigh High School, Center Valley, PA.

PRESENT: McLoughlin, Dimmig, Gunkle, Hayes, Lindsay, Mohr, Quigley, Stelts
ABSENT: Lycett
OTHERS: Christman, Melber, Lewis, Bartholomew, Kennedy, Takacs, Buchman, Bergey, Siegfried, Donahue, McGinty, Limpar, Rizzo (Morning Call), Rich (Patch.com), Petty (Express Times) and approximately 5 other members of the community.

OPENING PROCEDURES

Dr. McLoughlin led the Board and others attending the meeting in the Pledge of Allegiance to the Flag.

APPROVAL OF MINUTES

MOVED BY Gunkle and **2ND BY** Stelts to approve the minutes of the August 27, 2012 meeting as distributed to all Board members.

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: Lycett

VISITORS

CONSENT AGENDA

MOVED BY Gunkle and **2ND BY** Mohr to approve the **CONSENT AGENDA** items as follows-

Approve the bills list dated September 10, 2012 showing paid bills in the amount of \$24,738.46 and bills to be paid in the amount of \$432,537.13 for a total amount of \$457,275.59 for the General Fund and bills to be paid in the amount of \$26,667.25 for the Capital Reserve Sinking Fund;
Accept the resignation of the following certificated staff-

Natalie Deacon, Long-Term Substitute Health and Physical Education Teacher, Southern Lehigh High School, effective no more than 60 days after August 28, 2012;

Approve the following student teacher placements-

Colleen Atkinson, Elementary Education, DeSales University, with *Nicholas Weaver*, Joseph P. Liberati Intermediate School, from October 22, 2012 to December 7, 2012.

Susan Hoffman, Elementary Education, DeSales University, with *Tricia Anderson*, Joseph P. Liberati Intermediate School, from October 22, 2012 to December 7, 2012.

Kevan Garvin, Physical Education, West Chester University, with *Devon Hagy*, Southern Lehigh Middle School, from August 28, 2012 to October 18, 2012;

Approve the following increment requests, effective September 1, 2012-

Meredith Dapsis, Bachelors +30 to Masters

Bethene Graf, Masters to Masters +15

Dianna Riegel, Masters to Masters +15

Anne Snyder, Masters +15 to Masters +30

Matthew Wehr, Bachelors +30 to Masters;

Approve the following substitute teacher for the 2012-2013 school year (*pending receipt of required documentation*)-

Mara Lambert, Elementary Education;

Approve the following staff for the 2012-2013 school year (*pending receipt of required documentation*)-

Patty Lynn-Helmick, Part-Time Cafeteria Worker (3.5 hour), Hopewell Elementary School, at an hourly rate of \$13.73, effective September 11, 2012. Ms. Lynn-Helmick will fill the position due to the transfer of *Wendy Krupa*.

Cheryl Schaedler, Part-Time Cafeteria Worker (4.5 hour), Joseph P. Liberati Intermediate School, at an hourly rate of \$13.73, effective September 11, 2012. Ms. Schaedler will fill the position of *Diane Vardaro*.

Mara Lambert, Instructional Assistant (3 hour), Joseph P. Liberati Intermediate School at an hourly rate of \$17.12, effective September 6, 2012. Ms. Lambert will fill the position due to the retirement of *Debbie Hufgard*.

Mara Lambert, Substitute Instructional Assistant, at an hourly rate of \$15.31.

Ruth Kugelman, Substitute Secretary, at an hourly rate of \$14.67;

Accept the resignation of Christa (Burke) Paul, Instructional Assistant, Joseph P. Liberati Intermediate School, effective September 3, 2012;

Approve the extension of FMLA Leave for Patricia Hayes, Instructional Assistant, Southern Lehigh Middle School, for up to a maximum of 12 weeks (*originally approved for the 2011-2012 school year at the May 21, 2012 Board meeting*);

Approve unpaid leave of the following staff-

Judith Lynch, Instructional Assistant, Joseph P. Liberati Intermediate School, on October 4 and 5, 2012

Judith Browne, 3-hour Instructional Assistant, Joseph P. Liberati Intermediate School, on September 7 through September 14, 2012;

Approve Justin Kocis, Assistant to the Coordinator of Athletic Services for the 2012-2013 fall sports season, at a stipend of \$1,666.66 (*pro-rated*). This amount represents 50% of the stipend for this position;

Approve the following athletic event workers for the 2012-13 school year according to the wage policy for ancillary employees (*pending required documentation*)-

Steven Barnes

Melody Davis

Stephanie Donald

Donald Harakal

Jeffrey Hershey

Lisa Kurtz

Wayne Langsdorf

Constance Manfredo

Jesse Mead

Alison McPeek

Kate Miller

Michael Miller

Deborah Pulizzano

Mary Rockel

Jon Walters

Elaine Weiser;

Approve the following extra-curricular advisors at \$48.55** per session for the 2012-2013 school year-

Blaze Meyers Builders Club Co-Advisor

Alison Bauer Builders Club Co-Advisor

Ronnette Mays MathCounts

Stephanie Kerrick Tales from the Trails Co-Advisor

Edward Williams Tales from the Trails Co-Advisor

Heather Toto MS Yearbook Co-Advisor

Susan Grazio MS Yearbook Co-Advisor

***The stipend listed is for the 2011-2012 school year and the 2012-2013 stipend will be determined after the 2012-2013 school year begins;*

Approve the following staff for the Peak Program at \$48.55** per session for the 2012-2013 school year-

Brett Assise

Alison Bauer

Nancy Beitler

Anita Benedix

Anne Cooper

Lorraine Frasc

Rosemary Grube

Kristen (Englehardt) Heydt

Stephanie Kerrick

Jennifer Kindt

Dana Kleppinger

Susan MacIntyre

David Marchek

Ronnette Mays

Michael Pauling

Corry Robbins

Francisco Rodriguez

Virginia Rothenberger

Anne Snell

Janet Solley

Krista Sterner

Christopher Strobl

Holly Walker

Tara Walter

Lynn Yocum

***The stipend listed is for the 2011-2012 school year and the 2012-2013 stipend will be determined after the 2012-2013 school year begins;*

Approve the following dance chaperones at \$46.62 per event for the 2012-2013 school year-

Brett Assise

Alison Bauer

Anita Benedix

Spencer Cameron

Anne Cooper

Lorraine Frasc

Stephanie Hantz

Patricia Hayes

Ann Higgins

Stephanie Kerrick

Jennifer Kindt

Dana Kleppinger

Susan MacIntyre

David Marchek

Ronnette Mays

Blaze Meyers

Lindsay Miller

Michael Pauling

Francisco Rodriguez

Virginia Rothenberger

Christopher Strobl

Heather Toto

Holly Walker

Donald West

Lynn Yocum;

Approve the following fitness center workers for the 2012-2013 school year-

Keith Binkley, Fitness Center Monitor, at \$14.03 per hour

Brian Souerwine, Fitness Center Monitor, at \$14.03 per hour

Kate Miller, Fitness Center Substitute, at \$14.03 per hour

Stefanie Martin, Fitness Center Specialist, at \$26.99 per hour.

VOICE VOTE: "YES" – Unanimous – Motion Carried

ABSENT: Lycett

CURRICULUM/STUDENT AND STAFF ACTIVITIES

Mrs. Siegfried, Dr. Donahue, Mr. McGinty and Ms. Limpar reported on student and staff activities at the High School, Middle School, Intermediate School and the elementary schools.

High School report –

- The 1:1 laptop initiative is going well and students are treating them with respect and showing a great deal of responsibility.

Middle School report –

- 9/4-Parent-Teacher Group
- 9/4-Activity Period starts
- 9/5-Middle School Photo Day
- 9/11-Patriot Day
- 9/18-Open House
- 9/21-Teen Counselors

Intermediate School report –

- 9/11-“Back to School” Night
- The school year is off to a running start and returning 5th and 6th grade students have led by example with routines, lockers, schedules and expectations.
- All students attended assemblies during the first week of school. Assemblies focused on expectations as outlined by Spartan R’s and school safety drills and procedures.
- Students are encouraged to wear red, white and blue tomorrow for the anniversary of 9/11

Elementary schools –

- All buildings are establishing safe routines for arrival, classroom, lunch, recess, lavatories and student dismissal.
- 9/12-Hopewell’s Open House (6-8 PM)
- 9/13-Liberty Bell’s Open House (7 PM)
- 9/20-Lower Milford’s Open House (7-8 PM) A PTA Ice Cream Social and Welcome Back meeting will precede the Open House at 6:15 PM
- 9/29-Liberty Bell and Putt-U are working together for the 1st Annual Joseph P. Liberati Mini-Golf Classic. All proceeds benefit the scholarship fund at the High School in the late superintendent’s name.

The Board welcomed Lei Zhang and Hua Tian, Chinese Scholar BCIU Teachers and Hanan Gawdet, Arabic TCLP Teacher, critical language teachers for the 2012-2013 school year.

MOVED BY Gunkle and **2ND BY** Stelts to approve adoption of new Chemistry and Physics Textbooks for the 2012-2013 school year.

VOICE VOTE: “YES” – Unanimous – Motion Carried
ABSENT: Lycett

BUSINESS AND FINANCE

SUPPORT SERVICES

PERSONNEL

MOVED BY Gunkle and **2ND BY** Stelts to accept the retirement of Phylis Ontrop, High School Secretary, effective end of business day on October 8, 2012. Mrs. Ontrop has been an employee of the District for 14 years.

VOICE VOTE: “YES” – Unanimous – Motion Carried
ABSENT: Lycett

MOVED BY Gunkle and **2ND BY** Mohr to establish establishing the position of Director of Middle School Spring Musical Director with an annual stipend of \$900.

VOICE VOTE: “YES” – Unanimous – Motion Carried
ABSENT: Lycett

MOVED BY Gunkle and **2ND BY** Mohr to approve Erin Jividen, Middle School Spring Musical Director for the 2012-13 school year at a stipend of \$900.

VOICE VOTE: “YES” – Unanimous – Motion Carried
ABSENT: Lycett

MOVED BY Gunkle and **2ND BY** Stelts to approve Sarah Oswald, Long-Term Substitute Health and Physical Education Teacher, Southern Lehigh High School, at Bachelors, Step 14, an annual salary of \$44,788** (pro-rated). Ms. Oswald will fill the position during the childrearing leave of *Jennifer Edwards* due to the resignation of *Natalie Deacon*.

***The salary listed is for the 2011-2012 school year and the 2012-2013 salary will be determined after the 2012-2013 school year begins.*

VOICE VOTE: “YES” – Unanimous – Motion Carried
ABSENT: Lycett

REPORTS

Superintendent’s Report

A detailed report can be found on the website.

OLD BUSINESS

NEW BUSINESS

MOVED BY Gunkle and **2ND BY** Stelts to approve Morag Christie-Churm, Special Education Consultant, effective for the 2012-2013 school year, at \$65 per hour, during Andria Buchman’s anticipated FMLA leave.

VOICE VOTE: “YES” – Unanimous – Motion Carried
ABSENT: Lycett

MOVED BY Gunkle and **2ND BY** Stelts to approve a first reading of the following revised policy-
Policy #246 Pupils: Student Wellness

VOICE VOTE: “YES” – Unanimous – Motion Carried
ABSENT: Lycett

MOVED BY Gunkle and **2ND BY** Mohr to approve the continuation of the District’s practice of allowing all residents, all District employees, and all Emergency Services Personnel that serve the Southern Lehigh community to use the Fitness Center free of charge, subject to any other eligibility and enrollment rules and policies of the District.

VOICE VOTE: “YES” – Unanimous – Motion Carried
ABSENT: Lycett

VISITORS

ADJOURNMENT

MOVED BY Gunkle and **2ND BY** Stelts to adjourn the meeting.

VOICE VOTE: "YES" - Unanimous - Motion Carried

ABSENT: Lycett

The meeting was adjourned at 8:07 p.m.

ATTEST: _____ Assistant Board Secretary